KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS
MINUTES
May 28, 2025

A special meeting of the Kentucky Board of Licensure for Private Investigators was held at The Department of Professional Licensing (DPL), 500 Mero St, Frankfort, KY 40601, PPC Meeting Room 256 SW and via Video Conference on May 28, 2025, at 11:00 a.m.

MEMBERS PRESENT
Shawn Hensley
Amanda Morgan
Kathy Whitt
Neil Gilreath

DEPARTMENT OF PROFESSIONAL LICENSING
Jeff Bardroff, Boards & Commissions Support Specialist
Catherine Falconer, General Counsel
Lindsay Sipple, Administrative Section Supervisor

MEMBERS ABSENT
Lesa Watson

GUEST
None

CALL TO ORDER
Board Chair Shawn Hensley called the meeting to order at 11:01 a.m.

Introductions
Board Administer Jeff Bardroff introduced the new Board Counsel Catherine Falconer and new Appointed Board Member Amanda Morgan to the board. Brief introductions were exchanged.

APPROVAL OF MINUTES
The minutes from the August 14, 2024 meeting were presented to the board for review. Kathy Witt made a motion to approve the meeting minutes, Neil Gilreath seconded the motion, and the motion carried.

FINANCIAL REPORTS
The financial statements from August, September, October, November, December 2024 and January, February, March, and April of 2025 were presented for review with no additional questions at this time.

LEGAL COUNSEL
Board Counsel Catherine Falconer updated the board regarding the Investigator RFP/Contract to hire an investigator. Draft Language revied for proposal. Specifically: Scope of duties work section language, and discussion to amend the 30-day timeframe for an investor submission to 60 days.

NEW BUSINESS
- 2025 Elections for seats were held with the following results:

Charmain - Shawn Hensley, **Vice Chairman** – Neal Gilreath, **Secretary/Treasurer** Amanda - Morgan. **Complaint Committee** – Shawn Hensley & Amanda Morgan, **Application Committee** – Neil Gilreath & Kathy Witt, and the **CE Committee –** Lesa Watson & Neil Gilreath.

- 2025 Meeting Dates were set for June 11, August 13, October 8, and December 10th. Committee meetings will be held at 12:00 followed by the board meetings at 1:00 P.M. Eastern time.
- SMT Contract reviewed and renewal of the SMT contract was approved.
  Neal Gilreath made a motion to approve the new business and Shawn Hensley seconded the motion, and the motion carried

<u>APPROVAL FOR PER DIEM</u>

Shawn Hensley made a motion to approve per diem for all members attending the August 14, 2024 board meeting. Neil Gilreath seconded the motion, and the motion carried.

<u>NEXT MEETING</u>

The next meeting is scheduled for Wednesday, June 11, 2025, at 500 Mero St. Frankfort, KY 40601. The Applications and Complaints Committee will meet prior at 12:00 p.m. with the board meeting to follow at 1:00pm.

<u>ADJOURN:</u>

Shawn Hensley made a motion to adjourn the meeting at 11:37 p.m., Kath Witt seconded the motion, and the motion carried.

Respectfully,

Shawn Hensley

Shawn Hensley
Board Chair